

The Platform Job Posting: Development Associate

Job Location: Detroit, MI

Posting Date: March 2021

Position Availability: May 2021

Join our growing development team at The Platform! Headquartered at the iconic Fisher Building, The Platform was born out of our love for Detroit and desire to build a platform to contribute to the City's resurgence. To bring this dream to life, we've assembled a team of professionals poised to be the next generation of developers through ongoing mentorship and hands-on experience.

The Platform's portfolio includes transit-oriented and pedestrian friendly, mixed-used developments that create quality residential, office, and retail opportunities along the Woodward Corridor in the core of the City. Additionally, our work extends to projects and expands to neighborhoods that embrace the whole of the City in equally vibrant and sometimes unexpected ways. This allows The Platform to exercise its expertise while stretching its potential as a development company.

Job Description:

The Development Associate will lead the day-to-day development tasks on specific assigned projects, including: financial analysis and modeling, due diligence, zoning/entitlements, project incentives, legal oversight, budgeting, design, construction, and leasing. The position is part of the experienced development team at The Platform and will be assigned key development projects to lead broad project teams in an effort to meet detailed development budgets within a defined project schedule and achieving the projected economic returns. The position will report to the Executive Vice President of Development.

Responsibilities:

- Responsible for supporting the Executive Vice President of Development and Development Managers on the development pipeline.
- Work closely with external consultants (architects, engineers, contractors, environmental firms, lenders, title company, leasing team/tenants, etc.) to monitor and expedite the development process.
- Attend internal and external meetings and conference calls.
- Monitor construction costs, budgeting, and the timeline of deliverables.
- Updating development schedules, forms and project reports.
- Contribute to project workflow and action plans related to project management.
- Assist in preparing business plans, including annual operating plans, financial forecasts and strategic plans.

- Research and analyses of activity in target markets by tracking rents, sales per SF, operating costs, competitive supply and expansion activities.

Qualifications:

Our ideal candidate will be a recent graduate possessing the following skills:

- A strong passion for Detroit, real estate development, and The Platform and its mission.
- Master's degree in Finance, Real Estate, Architecture, or Urban Planning, or relevant real estate experience.
- Proficient in Microsoft Word, Microsoft Excel and Adobe Creative Suites
- Well-organized and detail-oriented with the ability to support multiple projects in parallel and prioritize competing demands.
- Good team-player and self-motivated; ability to manage many types of people across cross-functional teams in highly technical and complex environments.
- Tenacious and a strong work ethic; committed to reaching project targets and Company objectives within the framework of our mission and core values.
- Strong analytical and problem-solving skills, being able to anticipate issues and provide solutions and recommendations.
- Excellent communication, presentation, and writing skills.

Send resume and cover letter to Ed Wizner via email at ewizner@theplatform.city.